

JKMMRF'S ANNAI JKK SAMPOORANIAMMAL COLLEGE OF PHARMACY – STAFF SELF APPRAISAL FORM

Name of the Faculty		Designation		
Department		Date of Joining (DD/MM/YYYY)		
Total teaching Experience		PG (Year)	PhD (year)	
Parameter	Component	Points	Points Scored	Remarks
Faculty	Man days utilized in Training workshop/Conferences (0/1/2) * Prof -3 Days*AP/L 2 Days			
Continues learning	Additional Qualifications(0/1/2) *Certification =01 *Addl. Degree-02			
Student * incentives Guest Lectures *Internships	Student (Out reach Activity (0/1/2)			
	Guest lecturers organised (0/1)			
	Industrial training arranged (0/1/2)			
Infrastructure Maintenance	Laboratory Augmentation(0/1/2)			
	Library Augmentation(0/1/2)			
	Focus Lab /Centre of Excellence Activity (0/1/2)			
	Any other Infrastructure related activity(0/1)			
Process * Class Hours *Lab Hours	Class room /Laboratory Management Teacher availability(0/1/2)			
	E-enabled Course information/Question bank/ Solutions Manual/ Lab Management / Job Card (0/1/2)			
	Student Related Service(0/1/2)			
	Slow/ Moderate / Fast learners Updates(0/1/2)			
Results	Results Rating 100% = 05, ≥ 90% = 04 ≥ 80% =03, ≥ 70% = 02, ≥ 60% =01			
Placements	Pre -Placement Activity(0/1)			
	Placement related training(0/1/2)			
Patents	Filing -4,Grant -8			
	Any other Patent related activity -01/1/2			
Publications / Presentations	Journals International-6; National-3; Conference International-2; National-1; Books(New) International-10; National-5; Books(Chap) International-2; National-1; Articles-1, Any other related activity -1,			
Proposals Sanctioned *Grant Unit – Rs10,00,000	New Proposal -6 Revised-2 Grants Received (2 Point per Grant Unit) Revenue Generation (1 Point Per Grant Unit), Any Other Funds received -1			



DR. N. SENTHILKUMAR
PRINCIPAL

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION
ANNAI JKK SAMPOORANI AMMAL COLLEGE OF PHARMACY
ETHIRMEBU, KOMARAPALAYAM - 638 183.
NAMAKKAL DISTRICT, TAMILNADU, INDIA.

Brand Value	News clipping in TV/Radio/ Paper, Paper Setting / Guest lecture delivered outside/ Squad / Examiner to other University or any other branding related activity (0/1/2/3/4/5)			
Other Details -To be filled by Principal	Utilisation of Leave / Permission (0/1/2) Academic committee involvement (0/1/2) Additional days / Hours worked(0/1/2) Taking up the Responsibility (0/1/2)			

SIGNATURE OF FACTULY

SIGNATURE OF HOD



Dr. N.SENTHILKUMAR,
PRINCIPAL
JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION
ANNAL JKK SAMPOORANI AMMAL COLLEGE OF PHARMACY
ETHIRMEDU, KOMARAPALAYAM - 638 183.
NAMAKKAL DISTRICT. TAMILNADU. INDIA.

Performance Appraisal Form for Non-Teaching Staff2021-2022

1. Name of the Faculty :
2. Position Title :
3. Date of Entry into Service :
4. No. of Years in Service :
5. Qualification :
6. Details of Current Responsibilities :

I. PROFESSIONAL COMPETENCE

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Knowledge of rules, regulation and procedure					
2	Ability to organize work and carry it out					
3	Ability and willingness to take up additional load in times of exigencies					
4	Creativity and innovation					
5	Ability to learn and perform new duties					
6	Capacity to supervise* (For Supervising Staff Only)					
7	Do you possess good knowledge(theory, hands on)for all aspects of the job to perform your job functions satisfactorily?					



(Signature)
DR. N. SENTHILKUMAR,
PRINCIPAL,

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION
ANNAI JKK SAMPOORANI AMMAL COLLEGE OF PHARMACY
ETHIRMEDU, KOMARAPALAYAM - 638 183
NAMAKKAL DISTRICT, TAMIL NADU

II. PERFORMANCE

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Awareness of policies and procedures of the institution?					
2	Maintenance of Files/Records					
3	Accuracy & Speed of work					
4	Neatness & tidiness of work					
5	Completion of work on schedule					
6	Diligence and sense of responsibility					

III. PERSONAL CHARACTERISTICS

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Attendance					
2	Punctuality					
3	Discipline					
4	Integrity and behaviour					

IV. ATTITUDE TOWARDS CO-WORKERS

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Cooperation with your colleagues?					
2	Mutual motivation with your colleagues?					



Dr. N. Senthil Kumar,
Principal,
JKK Munirajah Medical Research Foundation
Annai JKK Sampoorani Ammal College of Pharmacy
Ethirmedu, Komarapalayam - 638 183
Namakkal District, Tamil Nadu

V. ATTITUDE TOWARDS PUBLIC

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Cooperation to the needs of the public(Parents, Business Associates, Vendors, Well Wishers of the College)?					
3	Rapport with the public when you interact with them?					

VI. STAFF/STUDENT RELATIONS

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Ability to engage, motivate, supervise, and effectively work in the interest of students?					
3	Responsibility towards your tasks/ areas of management assigned to?					

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place:-

Date:-

Name and Signature of the Non Teaching staff


Dr. N. SENTHILKUMAR,
PRINCIPAL,

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION
ANNAL JKK SAMPOORANI AMMAL COLLEGE OF PHARMACY
ETHIRMEDU, KOMARAPALAYAM - 638 183.
NAMAKKAL DISTRICT, TAMIL NADU

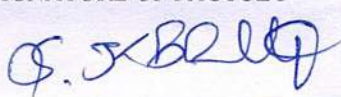
Countersigned by the Head of the Institution



JKMMRF'S ANNAI JKK SAMPOORANIAMMAL COLLEGE OF PHARMACY - STAFF SELF APPRAISAL FORM


Name of the Faculty	S. Kavi Bharathi	Designation	Asst. prof	
Department	Pharmaceutics	Date of Joining (DD/MM/YYYY)	19/10/2016	
Total teaching Experience	6 years	PG (Year)	PhD (year)	
		2016		
Parameter	Component	Points	Points Scored	Remarks
Faculty	Man days utilized in Training workshop/Conferences (0/1/2) * Prof -3 Days*AP/L 2 Days	2	2	✓
Continues learning	Additional Qualifications(0/1/2) *Certification =01 *Addl. Degree-02	-		
Student * incentives * Guest Lectures * Internships	Student (Out reach Activity (0/1/2)	2	3	✓
	Guest lecturers organised (0/1)	0		
	Industrial training arranged (0/1/2)	1		
Infrastructure Maintenance	Laboratory Augmentation(0/1/2)	2	7	✓
	Library Augmentation(0/1/2)	2		
	Focus Lab /Centre of Excellence Activity (0/1/2)	2		
	Any other Infrastructure related activity(0/1)	1		
Process * Class Hours * Lab Hours	Class room /Laboratory Management Teacher availability(0/1/2)	2	7	✓
	E-enabled Course information/Question bank/ Solutions Manual/ Lab Management / Job Card (0/1/2)	2		
	Student Related Service(0/1/2)	1		
	Slow/ Moderate / Fast learners Updates(0/1/2)	2		
Results	Results Rating 100% = 05, ≥ 90% = 04 ≥ 80% =03, ≥ 70% = 02, ≥ 60% =01	3	3	✓
Placements	Pre -Placement Activity(0/1)	1	-	
	Placement related training(0/1/2)	1		
Patents	Filing -4,Grant -8	-	-	
	Any other Patent related activity -01/1/2	-		
Publications / Presentations	Journals International-6; National-3; Conference International-2; National-1; Books(New) International-10; National-5; Books(Chap) International-2; National-1; Articles-1, Any other related activity -1,	1	1	✓
Proposals Sanctioned *Grant Unit - Rs10,00,000	New Proposal -6 Revised-2 Grants Received (2 Point per Grant Unit) Revenue Generation (1 Point Per Grant Unit), Any Other Funds received -1	+	+1	✓
Brand Value	News clipping in TV/Radio/ Paper, Paper Setting / Guest lecture delivered outside/ Squad / Examiner to other University or any other branding related activity (0/1/2/3/4/5)	1	1	✓
Other Details -To be filled by Principal	Utilisation of Leave / Permission (0/1/2) Academic committee involvement (0/1/2) Additional days / Hours worked(0/1/2) Taking up the Responsibility (0/1/2)	1+1+H2	5	✓

SIGNATURE OF FACTULY



Dr. N. SENTHIL KUMAR,
PRINCIPAL.

SIGNATURE OF HOD



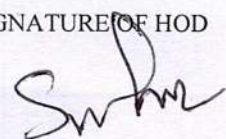
JKMMRF'S ANNAI JKK SAMPOORANI AMMAL COLLEGE OF PHARMACY - STAFF SELF APPRAISAL FORM

Name of the Faculty	Dr. V. SURESH.	Designation	Professor & HOD.	
Department	Pharmacology.	Date of Joining (DD/MM/YYYY)	03.01.2007.	
Total teaching Experience	18 years 10 months.	PG (Year)	2005	PhD (year) 2018. ✓
Parameter	Component	Points	Points Scored	Remarks
Faculty	Man days utilized in Training workshop/Conferences (0/1/2) * Prof -3 Days*AP/L 2 Days	02	03. ✓	
Continues learning	Additional Qualifications(0/1/2) *Certification =01 *Addl. Degree-02	01		
Student *incentives	Student (Out reach Activity (0/1/2)	02	05. ✓	Health Camp Island destination.
Guest Lectures	Guest lecturers organised (0/1)	01		
*Internships	Industrial training arranged (0/1/2)	02		
Infrastructure Maintenance	Laboratory Augmentation(0/1/2)	01	05. ✓	
	Library Augmentation(0/1/2)	02		
	Focus Lab /Centre of Excellence Activity (0/1/2)	01		
	Any other Infrastructure related activity(0/1)	01		
Process * Class Hours *Lab Hours	Class room /Laboratory Management Teacher availability(0/1/2)	02.	07. ✓	
	E-enabled Course information/Question bank/ Solutions Manual/ Lab Management / Job Card (0/1/2)	02.		
	Student Related Service(0/1/2)	02.		
	Slow/ Moderate / Fast learners Updates(0/1/2)	01		
Results	Results Rating 100% = 05, ≥ 90% = 04 ≥ 80% =03, ≥ 70% = 02, ≥ 60% =01	04.	04.	✓
Placements	Pre -Placement Activity(0/1)	01	03. ✓	
	Placement related training(0/1/2)	02.		
Patents	Filing -4, Grant -8	04.	05. ✓	
	Any other Patent related activity -01/1/2	01		
Publications / Presentations	Journals International-6; National-3; Conference International-2; National-1; Books(New) International-10; National-5; Books(Chap) International-2; National-1; Articles-1, Any other related activity -1,	National-03 National-01 -01	05. ✓	
Proposals Sanctioned *Grant Unit - Rs10,00,000	New Proposal -6 Revised-2 Grants Received (2 Point per Grant Unit) Revenue Generation (1 Point Per Grant Unit), Any Other Funds received -1	Nil	Nil. ✓	
Brand Value	News clipping in TV/Radio/ Paper, Paper Setting / Guest lecture delivered outside/ Squad / Examiner to other University or any other branding related activity (0/1/2/3/4/5)	04.	04. ✓	
Other Details -To be filled by Principal	Utilisation of Leave / Permission (0/1/2) Academic committee involvement (0/1/2) Additional days / Hours worked(0/1/2) Taking up the Responsibility (0/1/2)	- 01. - 02 - 02 - 02.	07. ✓	

SIGNATURE OF FACULTY


Dr. N. SENTHIL KUMAR,
PRINCIPAL,
JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION
ANNAI JKK SAMPOORANI AMMAL COLLEGE OF PHARMACY,
ETHIRMEDU, KOMARAPALAYAM - 638 183.
NAMAKKAL DISTRICT, TAMILNADU.

SIGNATURE OF HOD



**Performance Appraisal Form for Non-Teaching
Staff 2022-2023**

1. Name of the Faculty : M. Kasthuri
2. Position Title : Laboratory Technician.
3. Date of Entry into Service : 14.12.2005
4. No.of Years in Service : 19 Year
5. Qualification : B. com.
6. Details of Current Responsibilities :

I. PROFESSIONAL COMPETENCE

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Knowledge of rules, regulation and procedure		✓			
2	Ability to organize work and carry it out	✓				
3	Ability and willingness to take up additional load in times of exigencies	✓				
4	Creativity and innovation	✓				
5	Ability to learn and perform new duties		✓			
6	Capacity to supervise* (For Supervising Staff Only)	✓				
7	you possess good knowledge (theory, hands on) for all aspects of the job to perform your job functions satisfactorily?	x	✓			


Dr. N. SENTHILKUMAR,
PRINCIPAL,

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NAMAKKAL DISTRICT, TAMILNADU.

II. PERFORMANCE

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Awareness of policies and procedures of the institution?		✓			
2	Maintenance of Files/ Records	✓				
3	Accuracy & Speed of work	✓				
4	Neatness & tidiness of work		✓			
5	Completion of work on schedule		✓			
6	Diligence and sense of responsibility		✓			

III. PERSONAL CHARACTERISTICS

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Attendance		✓			
2	Punctuality	✓				
3	Discipline	✓				
4	Integrity and behaviour	✓				

IV. ATTITUDE TOWARDS CO-WORKERS

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Cooperation with your colleagues?	✓				
2	Mutual motivation with your colleagues?		✓			

Dr. N. SENTHILKUMAR,
PRINCIPAL,

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION
ANNAI JKK SAMPOORANI ANIMAL COLLEGE OF PHARMACY,
ETHIRMEDU, KOMARAPALAYAM - 628 183.

V. ATTITUDE TOWARDS PUBLIC

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Cooperation to the needs of the public (Parents, Business Associates, Vendors, Well Wishers of the College)?		✓			
3	Rapport with the public when you interact with them?			✓		

VI. STAFF/STUDENT RELATIONS

Sl. No.		Excellent	Good	Satisfactory	Average	Poor
1	Ability to engage, motivate, supervise, and effectively work In the interest of students?		✓			
3	Responsibility towards your Tasks / areas of management assigned to?	✓				

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place:- Komarapalayam

Date:- Name and Signature of the Non Teaching staff

11.04.2023

M. Keshvi


Dr. N. SENTHILKUMAR,

Counter signed by the Head of the Institution

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION
ANNAI JKK SAMPOORANI AMMAL COLLEGE OF PHARMACY,
ETHIRMEDU, KOMARAPALAYAM - 636 103.
NAMAKKAL DISTRICT, TAMILNADU.