

JKK MUNIRAJAH MEDICAL RESEARCH FOUNDATION'S

ANNAI JKK SAMPOORANI AMMAL COLLEGE OF PHARMACY



Approved by: Pharmacy Council of India, New Delhi &

Affiliated to The Tamilnadu Dr. M.G.R Medical University, Chennai.

Accredited by NAAC "A" Grade and ISO Certified

Ethirmediu, B. Komarapalayam - 638183, Namakkal Dist. Tamilnadu, India.

Website: www.jkkmmrfpharmacy.edu.in / e.mail : principal@jkkmmrfpharmacy.edu.in

Contact No : +919789456750, +919943066944, +919943069944



Dr. N. SENTHILKUMAR, Ph.D.,
Principal

05.10.2023

CIRCULAR

The Anti-Sexual Harassment Committee of our institution, a meeting is scheduled on 12.09.2023 in the principal's chamber at 2.00PM. Hence, we request all the Department HOD's, Faculty staffs and Members of the Internal Grievance Committee are informed to attend the meeting without fail.

Copy to

- All HODs
- Main Notice Board
- Grievance and Redressal Cell Committee
- IQAC



PRINCIPAL

Dr. N.SENTHILKUMAR,
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Date on: 09.10.2023

The following members were nominated as member of Internal Grievance Committee (Anti- Sexual Harassment) for the academic year 2023-2024.

Position	Name	Designation
Chairperson	Dr. Senthilkumar. N	Principal
Internal member	Dr. E. Thilagam	Professor HOD/P. COGNOSY
Internal member	Dr. Suresh. V	Professor, HOD/P. COLOGY
Internal member	Dr. Venkatachalam. T	Professor, HOD/P. CHEMISTRY
Internal member	Mr. Vijay Amirtharaj. R	Professor
Internal member	Dr. P. Kalaiselvi	Professor, HOD/ P. ANALYSIS
Internal member	Mr. A. Srinivasan	Professor,HOD/PRACTICE
Student Representative	Ms. Hemavarshiny	IV B.Pharam
Student Representative	Ms. Surya. M	IV Pharm.D

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MINUTES OF THE MEETING

The following were the proceedings of the meeting:

Regarding the discussion about the functioning of this committee, it was decided that:

- The problem faced by the students and faculties will be conveyed to the management through proper communication.
- The secrecy of the problems will be maintained.
- The remedial measures taken will not harm the carrier of the students.
- Each faculty/discipline should be given the chance to present their problems.

With the discussions the meeting came to end.

The following members were present in the meeting.

Chairperson	Dr. Senthilkumar. N	Principal	
Internal member	Dr. E. Thilagam	Professor HOD/P. COGNOSY	
Internal member	Dr. Suresh. V	Professor, HOD/P. COLOGY	
Internal member	Dr. Venkatachalam. T	Professor, HOD/P. CHEMISTRY	
Internal member	Mr. Vijay Amirtharaj. R	Professor	
Internal member	Dr. P. Kalaiselvi	Professor, HOD/ P. ANALYSIS	
Internal member	Mr. A. Srinivasan	Professor, HOD/PRACTICE	
Student Representative	Ms. Hemavarshiny	IV B. Pharm	
Student Representative	Ms. Surya. M	IV Pharm D	

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Principal

INTERNAL GRIEVANCE COMMITTEE

The Anti-Sexual Harassment Committee meeting was conducted on 09.10.2023 at 11.00 AM to discuss the issues. The following members were present.

Chairperson	Dr.Senthilkumar. N	Principal	
Internal member	Dr. E. Thilagam	Professor HOD/P. COGNOSY	
Internal member	Dr. Suresh. V	Professor, HOD/P. COLOGY	
Internal member	Dr. Venkatachalam. T	Professor, HOD/P. CHEMISTRY	
Internal member	Mr. Vijay Amirtharaj. R	Professor	
Internal member	Dr. P. Kalaiselvi	Professor, HOD/ P. ANALYSIS	
Internal member	Mr. A. Srinivasan	Professor, HOD/PRACTICE	
Student Representative	Ms. Hemavarshiny	IV B.Pharm	
Student Representative	Ms. Surya. M	IV Pharm.D	

As there is no complaint were reported by students, the committee concluded that there were no issues related to academic and non-academic.



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Report

Dr. N. SENTHILKUMAR, Ph.D.,
Principal

An Internal Grievance Committee (IGC) on 09/10/2023 meeting at Annai JKK Sampoorani Ammal College of Pharmacy, Komarapalayam, would typically involve addressing concerns related to faculty, staff, or students to ensure a harmonious and conducive environment for academic and professional growth. Here's a general outline of topics and discussions that might occur during such a meeting:

The following aspects are discussed point during meeting:

Student Concerns: Issues related to academic schedules, exam grievances, hostel facilities and sexual harassment.

Faculty Grievances: Workload distribution, administrative support, or conflicts within the team.

Staff Issues: Workplace conditions, communication gaps, or policy-related concerns.

Implementation of Resolution Mechanisms: Plans for timely redressal and follow-up on raised grievances.



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