**INTERNAL COMPLIANCE COMMITTEE**

**Committee Members**

|  |  |  |  |
| --- | --- | --- | --- |
| **S.**  **No.** | **Responsibility** | **Name of the Members** | **Designation** |
| 1 | Proceeding Officer | Dr.E.Thilagam | Professor / Pharmacognosy  9080669728 |
| 2 | Internal Member | Dr.K.C.Arul Prakasam | Professor / Pharmacy Practice  9842778531 |
| 3 | Internal Member | Dr.V.Suresh | Professor / Pharmacology  9865610568 |
| 4 | Internal Member | Dr.K.Sumathi | Professor / Pharmaceutical Chemistry  908019507 |
| 5 | Internal Member | Dr.M.Chitra | Associate Professor / Pharmaceutical Chemistry  9786126448 |
| 6 | Internal Member | Dr.A.Chitra | Associate Professor / Pharmaceutical Chemistry  876382348857 |
| 7 | Internal Member | Dr.P.Kalaiselvi | Professor / Pharmaceutical Analysis 8610010475 |
| 8 | Internal Member | Dr.P.Satheesh Kumar | Associate Professor / Pharmacognosy  9976568635 |
| 9 | External Member | Dr.S.Kohilavani | Professor / Physiotherapy  9788009202 |
| 10 | Internal Member | Mrs.R.Radha mani | Lab Assistant  8760385669 |
| 11 | Internal Member | Mrs.KJayanthi | Lab Assistant  8883756352 |
| 12 | Student Member | Mr.S.Kanishkar Shastivel | B.Pharm  8838233098 |
| 13 | Student Member | Mr.J.Vidhyabharathi | B.Pharm  8220849889 |
| 14 | Student Member | Mr.G.Gowrishankar | M.Pharm  6374969635 |
| 15 | Student Member | Mr.S.Yuvarani | M.Pharm  9677465687 |
| 16 | Sholar Member | Mr.N.Deepan | Ph.D.,  6379714760 |
| 17 | Sholar Member | Mr.Yabes Immanuvel | Ph.D.,  9600130455 |

***Responsibilities:***

* To collect all the students & their family details and providing the counseling whenever necessary
* Proper counseling is given for slow learners and fast learners and their parents.
* Maintenance of all records.
* Monitor, evaluate and report student progress in key learning areas.
* Implement strategies to achieve targets related to student learning outcomes.
* Maintain records of class attendance and recording student progress.
* Supervising a range of student activities including support and welfare programs and contributing to a range of co-curricular activities.
* To send sessional marks statement and attendance to the parents after completion of each sessional.
* Maintain the student profile form which consists of bio-data of students, their residential and permanent addresses, their academic grades.
* Any problem related to the particular student is attended by the respective Batch teacher which includes counseling the students.
* This cell aims at sensitizing the students and staff to work diligently to prevent sexual harassment in the college. Complaints of sexual harassment shall be lodged with the Committee and appropriate disciplinary action is initiated by the members in accordance to the rules and regulations of the college.
* Suggestion Box will be fixed in Corridors.
* Suggestions will be collected at every FRIDAY.