**INTERNAL COMPLIANCE COMMITTEE**

**Committee Members**

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| **S.****No.** | **Responsibility** | **Name of the Members** | **Designation** |
| 1 | Proceeding Officer | Dr.E.Thilagam | Professor / Pharmacognosy9080669728 |
| 2 | Internal Member | Dr.K.C.Arul Prakasam | Professor / Pharmacy Practice9842778531 |
| 3 | Internal Member | Dr.V.Suresh | Professor / Pharmacology9865610568 |
| 4 | Internal Member | Dr.K.Sumathi | Professor / Pharmaceutical Chemistry908019507 |
| 5 | Internal Member | Dr.M.Chitra | Associate Professor / Pharmaceutical Chemistry9786126448 |
| 6 | Internal Member | Dr.A.Chitra | Associate Professor / Pharmaceutical Chemistry876382348857 |
| 7 | Internal Member | Dr.P.Kalaiselvi | Professor / Pharmaceutical Analysis 8610010475 |
| 8 | Internal Member | Dr.P.Satheesh Kumar | Associate Professor / Pharmacognosy9976568635 |
| 9 | External Member | Dr.S.Kohilavani | Professor / Physiotherapy9788009202 |
| 10 | Internal Member | Mrs.R.Radha mani | Lab Assistant8760385669 |
| 11 | Internal Member | Mrs.KJayanthi | Lab Assistant8883756352 |
| 12 | Student Member | Mr.S.Kanishkar Shastivel | B.Pharm8838233098 |
| 13 | Student Member | Mr.J.Vidhyabharathi | B.Pharm8220849889 |
| 14 | Student Member | Mr.G.Gowrishankar | M.Pharm6374969635 |
| 15 | Student Member | Mr.S.Yuvarani | M.Pharm9677465687 |
| 16 | Sholar Member | Mr.N.Deepan | Ph.D.,6379714760 |
| 17 | Sholar Member | Mr.Yabes Immanuvel | Ph.D.,9600130455 |

***Responsibilities:***

* To collect all the students & their family details and providing the counseling whenever necessary
* Proper counseling is given for slow learners and fast learners and their parents.
* Maintenance of all records.
* Monitor, evaluate and report student progress in key learning areas.
* Implement strategies to achieve targets related to student learning outcomes.
* Maintain records of class attendance and recording student progress.
* Supervising a range of student activities including support and welfare programs and contributing to a range of co-curricular activities.
* To send sessional marks statement and attendance to the parents after completion of each sessional.
* Maintain the student profile form which consists of bio-data of students, their residential and permanent addresses, their academic grades.
* Any problem related to the particular student is attended by the respective Batch teacher which includes counseling the students.
* This cell aims at sensitizing the students and staff to work diligently to prevent sexual harassment in the college. Complaints of sexual harassment shall be lodged with the Committee and appropriate disciplinary action is initiated by the members in accordance to the rules and regulations of the college.
* Suggestion Box will be fixed in Corridors.
* Suggestions will be collected at every FRIDAY.